INTOSAI-Donor Cooperation: Work Plan 2016 (FINAL)

Approved at the Steering Committee Leadership teleconference, 16 March 2016

No .	Theme and Task	Priority 2016	Responsibility	Target Date
1	**Reviews of Cooperation initiatives; preparation and implementation of updated strategies[1]**			
1.1	Undertake internal evaluation of the Global Call for Proposals and SAI CDF, including: • Review of projects identified and funded through GCP and SAI CDF, to assess adherence to MoU principles and results achieved • Review of current and potential future role of INTOSAI regions in GCP • Review effectiveness of GCP and SAI CDF as mechanisms to support SAIs most in need	High	Secretariat, SC Working Group on GCP	April 2016
1.2	On the basis of the review: Develop strategy for the future of GCP with input from SC, for approval by SC and inclusion in updated Program Document	High	SC Working Group on GCP, Secretariat	July 2016
1.3	Provide input to an INTOSAI SAI PMF Post-2016 strategy to be developed by INTOSAI bodies	High	SC Working Group on SAI PMF, Secretariat	July 2016
1.4	Review the use and functionality of the SAI Capacity Development Database, including its utility to key stakeholders	High	SC Working Group on Database, Secretariat	May 2016
1.5	On the basis of the review: Develop proposals to enhance and define the future of the database, with input from the SC, for approval by SC and inclusion in updated Program Document	High	SC Working Group on Database, Secretariat	July 2016
1.6	Review current communications practices and efforts across the Cooperation	Medium	SC Working Group on communications, Secretariat	April 2016
1.7	Develop communications strategy for the Cooperation, with input from SC, for approval by SC and inclusion in updated Program Document	Medium	SC Working Group on communications, Secretariat	July 2016
2	**Increased funding for SAI Capacity Development**			
2.1	Monitoring and final reporting on results of the GCP 2013	High	Secretariat	9th SC meeting (Oct 2016)
2.2	*(Subject to SC decision)* Implement way forward for GCP, as recommended by WG and approved by SC	High	Secretariat	31 December 2016
2.3	Develop mapping template for donor signatories on aid policies, practices, and approaches to SAI support to inform Cooperation approach to increase funding for SAI Capacity Development	High	Secretariat & Donors	9th SC meeting (Oct 2016)
3	**Research, guidance and training on donor aid practices and dissemination**			
3.1	Scope and prepare Terms of Reference for options paper on policy dialogue issues, such as the importance of SAIs to achieve SDGs and	Medium	Secretariat	9th SC meeting (Oct 2016)

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[1] For the work of the various SC Working Groups, please refer to separate ToRs and the consolidated Tasks and Coordination Plan of Working Groups.

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	their role in supporting the achievement of SDGs, particularly obstacles to independence of SAIs			
3.2	Deliver the course "Working with SAIs" for donors on demand, on a full cost-recovery basis and in line with existing capacities	Low	Secretariat	Continuous
3.3	Finalize on-line components of existing course "Working with SAIs" to be hosted on the IDI e-learning platform	Low	Secretariat	July 2016
3.4	Test demand and cost for a fully facilitated e-learning course, and present to the SC	Low	Secretariat	9th SC meeting (Oct 2016)
4	**Outreach and Linkages to all high priority stakeholders**			
4.1	Explore avenues for raising awareness, and promote and raise awareness of the MoU and Cooperation within INTOSAI and international development fora	Medium	SC leadership, SC members and Secretariat	Continuous
4.2	Establish and implement linkages with CBC and other INTOSAI bodies to increase collaboration and avoid duplication	Medium	Secretariat, CBC leadership	Continuous
4.3	• Maintain Cooperation Website • Disseminate Cooperation quarterly newsletters	Medium	Secretariat	Continuous
4.4	Begin implementation of the Cooperation's communications strategy as recommended by WG and approved by SC	High	Secretariat	31 December 2016
5	**Upgrade of the SAI Capacity Development Database and support for the Global Survey**			
5.1	Administer and maintain the SAI capacity development database (SAI CDD)	Medium	Secretariat	Continuous
5.2	Update the database with new / amended information on SAI capacity development projects	High	SC members	Six monthly
5.3	Begin implementation of enhancements to SAI CDD as recommended by WG and approved by SC	Medium	Secretariat	31 December 2016
5.4	Support IDI in the preparations of the next INTOSAI-wide global stock take on SAI performance and needs (to be launched in 2017)	Medium	Secretariat	31 December 2016
6	**Support for finalizing SAI PMF and future implementation and maintenance strategy**			
6a	**Finalisation and Approval of SAI PMF**			
6a.1	Coordinate process for SAI PMF endorsement at 2016 INCOSAI • Incl. translation into official INTOSAI languages	High	Secretariat, in coordination with WGVBS and KSC	Jan-Dec 2016
6a.2	SAI PMF endorsement version drafted and shared with WGVBS for approval	High	SAI PMF Task Team[2]	July 2016
6b	**SAI PMF Roll-Out, Monitoring, and Quality Control**			

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[2] The SAI PMF Task Team is coordinated by the INTOSAI-Donor Secretariat

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6b.1	Monitor and report on SAI PMF roll-out (including tracking SAI PMF assessments and the development of the pool of experts)	Medium	Secretariat in coordination with INTOSAI regions	Continuous
6b.2	Knowledge centre on SAI PMF • respond to queries on SAI PMF • maintain SAI PMF virtual community • maintain and upgrade SAI PMF support materials • upgrade training material by Dec 2016	Medium	Secretariat	Continuous
6b.3	Coordination and delivery of SAI PMF training courses • SAI PMF standard courses and SAI PMF knowledge sharing & Quality Assurance workshops	Medium	Secretariat and SAI PMF pool of experts[3], in coordination with INTOSAI regions	On demand
6b.4	Coordination of SAI PMF quality review function • development of SAI PMF expert pool • handling requests for reviews and carry out reviews • maintaining guidance • promoting quality management arrangements,)	Medium	Secretariat	Continuous
7	**Effective Governance and Program Management**			
7.1	Facilitate SC meeting and SC leadership teleconferences, including preparation of documentation, reporting and summarizing such events	Medium	Secretariat	Continuous
7.2	Secure financial and in-kind support for phase 3 for the running of the Secretariat	High	Donors and SAIs	March 2016
7.3	Prepare updated Program Document for phase 3, with input from SC Working Groups	High	Working Group on Program Document, SC leadership, Secretariat	9th SC meeting (Oct 2016)
7.4	Prepare 2017 draft annual work plan for discussion (and subsequent final approval by SC leadership by Dec 2016)	High	Secretariat	9th SC meeting (Oct 2016)
8	**Monitoring and Evaluation of achievement of results and objectives**			
8.1	Gather performance data to support monitoring and reporting against 2013-15 results framework	High	Secretariat	28 February 2016
8.2	Prepare and submit the 2015 INTOSAI-Donor Cooperation Performance and Financial report to SC for information	High	Secretariat	31 May 2016
8.3	Develop performance measurement system / results framework for the INTOSAI-Donor Cooperation 2016-18, with input from other SC Working Groups, for inclusion in updated Program Document	High	SC Working Group on results indicators, Secretariat	August 2016
8.4	Submit half-yearly monitoring report to SC for information	Medium	Secretariat	15 July 2016

[3] The SAI PMF pool of experts comprises over 600 members, with varying levels of SAI PMF experience and language skills. Staff of the INTOSAI-Donor Secretariat represent the most experienced members of the pool. The SAI PMF roll-out strategy is designed to continually expand this pool, so that more activities can be undertaken by those other than Secretariat staff.